

Declassified in Part - Sanitized Copy Approved for Release 2012/03/22 : CIA-RDP88G01332R000300300020-4

Page Denied



Deputy Director
for Administration

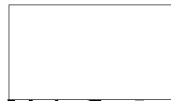
DDA 86-1370
8 August 1986

NOTE FOR: Director of Training and
Education

SUBJECT: DDA Initiatives

Stan:

The Comptroller has picked up on one of the DDA initiatives in the attached memorandum. You may recall when I briefed about the DDA initiatives that I singled out the budget-fiscal career as one that needed external training so we had a few people around who could handle big projects. Please factor the message in this memorandum into your thinking.



William F. Donnelly

STAT

Attachment:
As stated

ADMINISTRATIVE - INTERNAL USE ONLY

ORIG:DDA:WFDonnelly:be:

Distribution:

- 0 - Adse w/att.
- 1 - DDA/MS w/att.
- 1 - DDA Subj w/att.
- 1 - DDA Chrono w/o att.
- 1 - WFD Chrono w/o att.

DD/A REGISTRY
FILE: 18-3

18-3

ROUTING AND RECORD SHEET

DDA/REG
LOGGED

SUBJECT: (Optional)

Comptroller/Budget Career Development

FROM:

Daniel A. Childs, Jr.
Comptroller

EXTENSION

NO.

DATE

31 July 1986

STAT

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.	DDA/ms	8/5	D	<p>Danny has a point... We will take a look at his suggestions & make some recommendations. Will get back to you ASAP.</p> <p>OK.</p>
2.	ADDA			
3.	DDA		WBY	
4.	DDA/MS			
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				

STAT

ADMINISTRATIVE-INTERNAL USE ONLY

31 July 1986

MEMORANDUM FOR: Executive Director
Deputy Director for Administration
Deputy Director for Intelligence
Deputy Director for Operations
Deputy Director for Science and Technology

FROM: Daniel A. Childs, Jr.
Comptroller

SUBJECT: Comptroller/Budget Career Development

Brief

1. When I returned to the Agency--some four years ago now--I was appalled by both the limited number of experienced budget/planning officers in the Agency and the lack of career development opportunities/incentives in the field.

2. During the period since my return, a number of steps have been taken to try to improve this situation. The Office of the Comptroller has developed several courses on the budget process that range from a half-day to five days full-time. These courses are aimed at both the practitioner and various levels of Agency management and have been generally well received. The Office of Finance has created a budget career track in the Finance career service which allows Finance careerists to pursue a career path in the budget field. They also have taken steps to try to insure more continuity in senior budget/planning positions.

3. Some progress is evident, but it is far too slow. The sad fact is that too many of our officers today--both managers and support officers--are thrust into senior positions ill prepared to cope with the resource management process. And this is not likely to improve significantly in the near-term. I would like to enlist your active support in a more aggressive approach to remedying this problem. Suggested steps you might consider taking include:

- Impress upon managers at all levels in your directorate the importance of familiarity with and direct involvement in the resource management process.
- Encourage managers to accept rotational staff assignments within the directorate that involve planning/resource management, or a rotational assignment in the Comptroller's Office.
- Impress upon junior officers the importance management places on sound budget/planning and encourage them to enhance their skills in this area.
- Encourage B&F officers assigned to your directorate to give priority attention to the budget/planning aspects of their job; include senior B&F officers as an integral part of your directorate management team.

ADMINISTRATIVE-INTERNAL USE ONLY

ADMINISTRATIVE-INTERNAL USE ONLY

SUBJECT: Comptroller/Budget Career Development

- Identify a cadre of officers (20-25) at the GS 9-12 level whose assignments, training, etc. would be structured so that they will be prepared to assume senior Agency budget/planning positions within the next five years.
- Consider integrating the budget/planning functions in your directorate; at a minimum, direct greater coordination between the two.

4. These are but a few suggestions that come quickly to mind. I would welcome any further thoughts, comments, or suggestions you might have on this subject.



Daniel A. Childs, Jr.

STAT